## Google Classroom KS2 Code of Conduct



We are going to start daily Google Classroom sessions with the children. We want to maintain face-to-face contact with the children and support them with their learning.

We will have a daily guided reading, English and maths session – consisting of three hours followed by and an explanation of the afternoon non-core subject task.

Keeping the children safe online is paramount. When children are in different locations and coming together, we all have a part to play.

Please ensure you follow these rules to make this a safe online activity.

## <u>Children</u>

- Please be sensible as you would at school
- You must keep your video on at all times
- You must be appropriately dressed (school uniform is not required)
- Your teacher will mute everyone at the start of the session don't unmute unless your teacher asks you to. We will be practising this in the first couple of sessions
- Please do not use the chat facility, unless instructed to by your teacher
- Limit your distractions as much as possible during your live lessons by putting away your phones and other electronic devices
- Failure to follow the rules may result in you being removed from the Google Meet
- Once a lesson has ended, do not re-enter the classroom

## Parents

- Please be available in case your child needs some technical help we do not need you to sit next to them during the video call
- Please ensure there is nothing inappropriate in the background
- No one is allowed to record or screenshot the Google Classroom call
- You must not pass on the Google Classroom log in details to anyone else. This will ensure everyone's safety
- The class teacher will record the session for safeguarding purposes

## To access Google Classroom

- Go to classroom.google.com
- Click Go to Classroom
- Enter the email address for your Classroom account and click Next
- Enter your password and click Next
- If there is a welcome message, review it and click Accept
- Click on your classroom stream
- Click the link the teacher has posted

If you have any questions or need any support accessing the live lessons, you can email you year group email at:

Year3@swainhouse.bradford.sch.uk Year4@swainhouse.bradford.sch.uk Year5@swainhouse.bradford.sch.uk Year6@swainhouse.bradford.sch.uk