

## Zoom meetings

### KS1 Code of Conduct



We are going to start daily zoom sessions with the children. We want to maintain face-to-face contact with the children and support them with their learning.

We will have an English or Maths session daily - starting at 10am and a story session - starting at 2pm.

Keeping the children safe online is paramount. When children are in different locations and coming together, we all have a part to play.

Please ensure you follow these rules to make this a safe online activity.

#### Children

- Please be sensible – as you would at school
- You must keep your video on at all times
- You must be appropriately dressed (school uniform is not required)
- Your teacher will mute everyone at the start of the session – don't unmute unless your teacher asks you to. We will be practising this in the first couple of sessions.

#### Parents

- Please be available in case your child needs some technical help – We do not need you to sit next to them during the video call
- Please ensure there is nothing inappropriate in the background
- When you join the zoom call, **please put your child's name as the display name** – the class teacher needs to know who is trying to get in from the waiting room. If we don't recognise the display name, we cannot let you in for e-safety reasons.
- No one is allowed to record or screenshot the zoom call
- You must not pass on the Zoom log in details to anyone else. This will ensure everyone's safety.
- The class teacher will record the session for safeguarding measures

#### To access your child's zoom meeting

1. Open Google Chrome
2. Go to **zoom.uk/join** (or open the zoom app)
3. Enter the **meeting ID** and **passcode** as prompted. These details are in the email.
4. Click **Join**. (If this is your first time joining, you will be asked to open zoom and agree to the terms and conditions). You will go into the waiting room and your child's class teacher will let you into the meeting.

If you have any questions or need any support accessing the live lessons, you can email **Year2@swainhouse.bradford.sch.uk**.